Grassington Parish Council — Resolutions and Actions Register

Meeting date: 30 September 2026

Minute reference	Action required	Responsible person	Status / timing from minutes	Action completed (Yes/No)	Date completed	Update or outcome	Carry forward to next meeting (Yes/No)
2627/085	Forward the outstanding email to Cllr R Foster so he can chase North Yorkshire Council regarding the statement of works for the lighting invoice and outstanding communication.	Parish Clerk	Outstanding	Yes	08 Oct 2026	None	Yes
2627/086	Complete the playground inspections for October.	Cllr R Charlton	October 2026	TBC	TBC	TBC	Yes
2627/087	Chase North Yorkshire Council's Property Department for its position on the football club land lease, including hedge trimming and grass-cutting responsibilities.	Cllr R Foster	Awaiting response	Yes	05 Oct 2026	Awaiting to hear from NYC	Yes
2627/087	Continue discussions with the school and football club, subject to North Yorkshire Council's decision on the lease.	Parish Council / relevant parties	Pending response	Yes	13 Oct 2026	License signed for October, liaise with FC	Yes
2627/087	Purchase a padlock and chain for the school to secure the field gate.	Cllr R Charlton	Outstanding	No	TBC		
2627/103	Prepare a licence for the school's use of the field during October half-term.	Parish Clerk	Before use	Yes	13 Oct 2026	Signed	No
2627/088	Arrange the approved payments, including monthly salaries, Remembrance Sunday wreath, £7 Clerk reimbursement for title deeds, auditor's fee of £378, recording equipment up to £500, and Council insurance.	Not specified	Approved; completion to be confirmed	Yes	08 Oct 2026	Yes	No
2627/094	Forward any specific councillors' insurance queries to the broker for clarification.	Parish Clerk	As queries arise			None raised	
2627/095	Investigate the cost of time clocks for Wood Lane car park.	Cllr J Booth	Outstanding	Yes	03 Oct 2026	Quote received	Yes
2627/095	Publish another social media post about Wood Lane car park permit arrangements.	Parish Clerk	Outstanding	Yes	08 Oct 2026	Questions answered	No
2627/095	Confirm and update the list of current car park permit holders.	Parish Clerk	Outstanding	Yes	09 Oct 2026	Received	No
2627/095	Report the two abandoned vehicles on Wood Lane through the 101 system.	Parish Clerk	Outstanding	Yes	01 Oct 2026	Report submitted	No
2627/097	Display the Parish Council agenda on the notice board.	Cllr Greene; Clerk in his absence	Ongoing				
2627/098	Write to Grassington in Bloom to ask why its new notice board was installed at a different location from the one originally stated.	Parish Clerk	Outstanding	Yes	08 Oct 2026	Email sent, awaiting repsonse	No
2627/101	Hold discussions with the Chamber of Trade regarding concerns about the quality of the Farmers Market.	Not specified	Before item is reconsidered	Yes	08 Oct 2026	Email sent, awaiting repsonse	Yes
2627/102	Obtain an update on the next steps from the solicitors regarding the Acre Lane dispute.	Not specified	Awaiting update				
2627/104	Speak with the Council's solicitors about instructing them to register the three outstanding pieces of Parish Council land: Donkey Hill, Shelter Field and the rented field.	Parish Clerk	Outstanding	Yes	15 Oct 2026	Meeting with solicitors on 21/10/26	Yes
2627/091	Prepare a list of items requiring checks for the Risk Management agenda item.	Cllr R Charlton	For next meeting	Yes	14 Oct 2026	Clerk preapred list for Cllr Charlton	Yes
2627/101	Return the Farmers Market item to the agenda following discussions with the Chamber of Trade.	Parish Council / Clerk	Future meeting				
2627/096	Confirm the specific date for St Michael's Church request so the Council can reach a final decision.	Not specified	Awaiting date	Yes	08 Oct 2026		Yes